



Volunteering at Tuggeranong Baptist Church

General Volunteer Application Form

You need to complete this form if you wish to volunteer at working bees, in operational support teams or an ad hoc role in the Tuggeranong Baptist Church (TBC).

You should complete the mandatory [Screening Questionnaire](#) before completing this Application Form. You are also required to read, understand and agree with the [Code of Conduct](#) and hold a [Working With Vulnerable People \(WWVP\) card](#) issued by the ACT Government.

You are required to view the [Induction Training](#) videos.

You should be aware that the information you provide in this form may be viewed by the Safe Church Team, the Operations Team Leader and Leader of any sub-teams such as Catering, Offering counting, Cleaning.

Applications for WWVP cards can be lodged on-line on the Access Canberra website:

www.accesscanberra.act.gov.au/s/article/working-with-vulnerable-people-wwvp-registration-taboverview

Personal Information

Title:

Family Name:

Given Names:

Personal Qualities

Please list the personal strengths and gifts you believe you have for these ministry areas:

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Please list any relevant experience you have had in these ministry areas:

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Please list any other qualification you have that you believe will be useful to Tuggeranong Baptist Church: e.g. a trade, IT training, children's ministry training, etc.

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Some more about yourself...

Why do you want to be involved in ministry with Tuggeranong Baptist Church?

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What is your understanding of being a Christian, and how does being a Christian affect your life?
(A few very brief points will suffice.)

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Do you have any roles within the church or faith community? If so, please provide details.

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Signature:

Date:

Responsibilities that I may help with are:

Note: Checking a box indicates that you think you can do each task (perhaps as part of a group or with assistance). It is not a commitment to do a certain thing.

You can say NO at any time without the fear of giving offence or need to give a reason for your decision.

- Minor maintenance of the church's property
- Participation in major projects
- Cleaning – on a regular or irregular basis
- Catering or serving at catered events
- Transport of adults to church services, health appointments or shopping
- Gardening Tasks
- Help with administrative tasks
- Removal of prunings or excess furniture or other clutter from the property using own or hired vehicle/trailer
- Pick up or disposal of donated items (not required) using your own trailer or vehicle
- Assisting church or other community members with gardening, home repairs
- Teaching a skill to adults or children on an ad-hoc basis
- Maintenance of church-owned equipment
- Offering receiving and/or counting
- Greeting and ushering
- Flow/traffic control
- Tidying away after services/events and disposal of rubbish
- Hosting use of the building by church or community organisations– including preparing and tidying spaces after the event and locking up
- Mowing of footpaths as part of a team
- Pruning of trees on an annual basis
- Clearing of drains on the property after leaf fall annually
- Switching off air-conditioning, lights, heating and locking the building after events
- Stock take and purchase of catering or cleaning supplies
- Other: _____

Times I am Generally Available:

Time	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning							
Afternoon							
Evening							

Times I am Generally Unavailable:

Show any times when you are not available due to other permanent commitments:

Time	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning							
Afternoon							
Evening							

Instructions for Completion

1. Open this Completable PDF form in a PDF Reader.
2. Fill in the information required by typing in the grey coloured boxes.
3. Note: You may save your work at any time and return to it.
4. When finished save your file with the name: [Firstname][Family Name]General Volunteer[Year].PDF
5. Attach your completed form to an email and send to tbchurch@internode.on.net.
6. On receipt, we will add the information you supply to our Safe Church Records.

We will share details of your willingness to help in particular areas with team leaders who are organising various activities.